**EARLY BIRD REGISTRATION FORM***Payment must be* ***received\**** *by 31 March 2018*

*\*Please note that if the PCPLD Network has not received Early Bird payment by 31st March 2018, the full rate of £150 will apply*

***PCPLD Network 20th anniversary conference***

A showcase for excellence in palliative care provision for people with learning disabilities

**13th June 2018, 09.30-16.30** at **Friends House, 173 Euston Road, London NW1 2BJ**

PLEASE COMPLETE ALL DETAILS AND SIGN THE BOOKING FORM

*□* **£100.00 early bird** payment received by 31 March 2018 OR poster presenter

*□* **£150.00** payments received after 31 March 2018 *(Deadline for registration: 31 May 2018)*

|  |  |  |  |
| --- | --- | --- | --- |
| Your name |  | | |
| Your job title |  | | |
| Your organisation |  | | |
| Your email address |  | | |
| Dietary or access requirements |  | Are you presenting a poster (see below) |  |

*□* Your email address will appear on delegate lists - please tick this box if you DO NOT wish this to appear

PCPLD will not use your data given above for purposes other than the administration of this event.

*□* I am paying by BACS transfer to

**Account name: PCPLD Network; Sort code 30-91-49 Account No: 02371249**

Please quote your name followed by Conference, or CONF

*□* I enclose a cheque payable to PCPLD Network

*□* I request an invoice to be sent to: *Invoices are sent as PDF email files. PCPLD is NOT able to process credit card payments.*

|  |  |
| --- | --- |
| Contact person for invoice |  |
| Purchase order number |  |
| Email address and phone number for invoice If different from above |  |

*Signed: Dated:*

*Please return this form via post or email to:*

*Anne Garley, 66 Castle Street, Portchester, Fareham, Hants, PO16 9PX. Email:* [***annegarley@gmail.com***](mailto:annegarley@gmail.com)

**CONFIRMATION OF BOOKING** will be sent once payment has been received

**FINAL INFORMATION** will be sent out approximately two weeks before the conference

**REFUNDS:** 80% refund if cancelled before 31 May 2018. No refunds thereafter. Delegates who are unable to attend are allowed to transfer their place to another person.

**POSTERS:** Abstracts are invited on any topic relevant to palliative care for people with learning disabilities. Please email your abstract (max 300 words) to [info@pcpld.org](mailto:info@pcpld.org), and clearly indicate that it is a conference poster abstract.

**Abstract deadline:** 30 April 2018.

**Notification of acceptance/rejection:** within 2 weeks of abstract submission. At least 1 author should present the poster in person, and must register for the conference. Poster presenters qualify for early-bird rate of £100 even after the early-bird deadline has passed.